

Inspire School of Arts & Sciences Board of Directors

Regular Session – 7:00 pm

Monday, June 12, 2017

Held at Inspire Classroom IC-6

335 W. Sacramento Avenue Chico, CA

The mission of the Inspire School of Arts and Sciences is to provide high levels of learning and support within a personalized environment that allows students to explore their interests and develop their talents.

Minutes – Regular Session

1. Call to Order

2. Roll Call Vote

Present: Rob Reddeman, Kate McCarthy, Eric Nilsson, David Ziechick, Gayle Holbrook, Jerry Crosby, Doris Luther, Dan La Bar (6:40 arrival), Eileen Robinson (6:50 arrival), Jarrah Myles (7:00 arrival)

3. Public Comment

ORAL COMMUNICATIONS:

This time is for members of the public to offer comments on agenda items or non-agenda items. For agenda items, members of the public will be allowed up to three (3) minutes per presentation not to exceed twenty (20) minutes in total and for non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

4. Consent Calendar

- a. Consider Approval of May 8, 2017 minutes.
- b. Consider approval of donations.
- c. Consider approval of expenditures.

5. Student Report.

Note: No student report as school is out of session.

6. Teacher Report

7. Discussion/Action

Principal's report

- a. Graduation
- b. Prop 51 Update
- c. Counseling Position
- d. Staff retreat.
 - Celebration, departments celebrations, program expansion
 - Measure K \$, double-wide facility for expanding

8. Discussion/Action Items

8.1a Discussion/Action: Approval of Dance 5 Course

- Problem: audition resulted in too many students in higher end classes and the program is seeking to offer 2 sections of Dance 2 instead of two sections of Dance 2 and one Dance styles offer. It does not change the number of sections offered or have a fiscal impact.

Eric moved, Gayle seconded, passed unanimously

- 8.1b. Discussion/Action: Approval of 2017/2018 Original Budget
Doris presents narrative
- Part time teachers will be going hourly
 - Technology will be offset by Measure K
 - Grants are causing some distortion to general budget
 - Reviewed original 1718 budget and summaries with multi-year projections
- Kate moves to approve budget, David seconds*
Roll call vote: Rob aye, Kate aye, Eric aye, David aye, Gayle aye, Eileen aye
- 8.1c. Discussion/Action: Approval of Cyber High Contract
- Jerry and Dan review the benefits of the program and continuing the agreement
- Kate moves to approve, David seconds, Passes unanimously*
- 8.1d. Discussion/Action: Discussion of Final LCAP Document
- Jerry reviews the small changes to the LCAP
- 8.1e. Discussion/Action: Approval of Nileen Verbeten Contract
- Jerry reviews the work of the facilities committee that is working on the first steps of a strategic plan working on mission and vision at the staff retreat. Reviewed the proposal for services.
- David moves to approve, Eileen seconds, passes unanimously*
- 8.1f Discussion/Action: Approval of Liability Insurance
- Doris reviews insurance proposal
 - Recommends going with the Hartford company, costs approximately \$3k this year and will maintain a better rate for workmen's comp. It covers up to \$15 million general liability and all required insurance coverage for public charter schools.
- Kate moves to approve, Eric seconds, passes unanimously*
- 8.1g Discussion/Action: Approval of Work Comp Insurance
- Discussion was had regarding coverage for the directors.
 - Eric moves to approve, Eileen seconds, passes unanimously
- 8.1h Discussion/Action: Approval of Employee Handbook
- The last draft of the handbook was from 2010. The handbook is based off of a template from Charter School's Development Center. It is written to reflect current Inspire and CUSD practices that Inspire has been using for multiple years.
 - The handbook is pending legal review.
 - This document is required for running payroll for July 2017.
 - Page 23 regarding the leaves of absence can prove difficult to track. There will be future opportunities to adjust the handbook expectations.

- One significant change is that employees will be paid twice per month and all part time employees will be paid hourly.

Kate moves to approve the handook, David, seconds, passes unanimously.

8.1i Discussion/Action: Approval of Ray Morgan Agreement

- Inspire will be taking over the rental lease agreement through November of 2020 for three copier machines on campus.
- Staff will investigate the terms of the lease further.
- Table the item until June 26 meeting

8.1j Discussion/Action: Approval of Measure K Application

- Consultant for CUSD Mike Weissenborn is supporting the Measure K Charter Committee with proposals. Jerry reviews the six technology proposals for Measure K funds. Project A-F all include approximate setup costs (@ \$100/hour) and 10% contingency costs:
 - a) 2 servers, SAN storage, VM ware
 - b) Local backup servers
 - c) Chromebooks (2 sets of 180)
 - d) Wireless controllers, brocade switches
 - e) Build an active directory and domain trust
 - f) Router/switch
- David offers that there are other models of services through cloud computer for an organization the size of Inspire.
- There was discussion about the difference between paying for ongoing service costs versus purchasing infrastructure and devices.
- There was discussion that if cloud services could replace some proposals, some proposals could be pulled from the Measure K committee and/or CUSD board.

Eric moves to approve, Gayle seconds, passes unanimously

8.1k Discussion/Action: Approval of Additional Board Meeting 6/26/17

Kate moves, Eric seconds, passes unanimously

8.1l Discussion/Action: Approval of CBO Title and Compensation

- Jerry reviews the Charter Business Officer job description and proposed compensation. Comparables were reviewed and salaries ranged from \$75k - \$146k. Duties were clarified as far as managing grants, managing human resources, and compliance.
- Jerry recommends: Approve Job Description and Salary Schedule for Charter Business Officer, any new or existing employee would likely start at step 1

Kate moved, David seconded, passes unanimously

9. Announcements

10. Closed Session: Public Employee Discipline/Dismissal/Release

11. Public Session

- Reconvene to Open Session: The meeting was reconvened to open session at 10:26 pm.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION, IF ANY (includes the vote or abstention of every member present).

- The Board accepts the Principal's resignation effective 6-30-2017 by a vote of 5 aye, 0 nay, 1 abstention, 1 absent
- The Board has named Eric Nilsson as Interim Principal for the 2017-2018 school year by a vote of 5 aye, 0 nay, 1 recusal, 1 absent. (Board to approve salary and employment contract at future regular meeting.)

12. ADJOURNMENT

The meeting was adjourned at 10:29 pm.