Inspire School of Arts & Sciences Board of Directors
Regular Session – 6:30 pm
Monday, December 12, 2022
Room IC-6

BOARD MEETING MINUTES

1. Call to Order 6:30 pm
2. Roll call of members
   Brian Boyer, Chris Fosen, Pat Macias, Ron Pope, Debbie Travers and Erin Whitney. Staff: Jen
   Josephsen, Becky Brown, Ken Hardy, Jarrah Myles and Becca Pratt. Student: Abby Corso

3. Public Comment
   Board Chair Pat Macias asked if there were any public comments. There were none.

4. Consent Calendar 6:35 pm
   4.1 Consider Approval of November 14, 2022 Minutes
   4.2 Consider Approval of Monetary/In-Kind Donations
   4.3 Consider Approval of Pending Expenditures over $5,000
   4.4 Consider Approval of Consulting Agreements
   4.5 Consider Approval of Contracts
   4.6 Consider Approval of Field Trips
   4.7 Consider Approval of Fundraising Requests
   4.8 Consider Approval of Monthly Check Register
   4.9 Consider Approval of Personnel Changes
   4.10 Consider Approval of PE Exemption

   Daniel Donnelly arrived at 6:32 pm

   Brian Boyer moved to approve the consent calendar. It was seconded by Ron Pope. Ayes: Brian
   Boyer, Daniel Donnelly, Chris Fosen, Pat Macias, Ron Pope, Debbie Travers and Erin Whitney. The
   vote passed unanimously 7-0

5. Student Report 6:40 pm
   Abbi Corso, ASB President reported that the winter dance went well, and it had the highest
   attendance rate in school history! Prom will be at Canyon Oaks. The senior trip is set for Santa Cruz.
   Students are preparing for finals next week.

6. Teacher Report 6:45 pm
   Jarrah Myles reported that the holiday staff party was last night and it was a lot of fun. Due to a high
   number of student absences, the Performance Rally had to be canceled. At a recent IPL meeting, the
   Butte County Office of Education gave a presentation about cross training curriculum.

7. Foundation Report 6:50 pm
   The Foundation Board meeting was canceled this month. There isn’t anything to report.
8. **Principal Report**

Becky Brown stated enrollment is ramping up more than in prior years. We have radio ads in place and billboards too. Social media is going in full force. We can ask Sandi Buckman to share data at the next meeting in Jan. or Feb. Mama Mia in full swing. We recently had our Holiday party at the Bear, and it was a lot of fun! Finals are next week. There were a lot of students out sick. We recently received 3 grants: $45,000 for Precious Plastics, $10,000 from North Valley Foundation for summer school for low income students, and a $28,000 Tech Grant for wireless cameras and bells. This will be helpful for our classrooms on the Chico High campus (J226 and the dance room). There will also be more security cameras purchased.

9. **Discussion/Action Items**

9.1 **Discussion/Action**  
**Discuss Review of Brown Act Rules**  
7:00 pm

Brian Boyer shared that he and Eric shared this a couple of years ago. The purpose of the Brown Act is to foster and facilitate public access to board meetings and to ensure the process is transparent.

He shared that there are rules we have to follow as members of the board. It is about being transparent, in a public form. A gathering is ok if you don’t discuss school business. The meetings have to be a formal process, and provide agendized public notice. Don’t do school business through social media, messaging, etc. For questions about the Brown Act you can ask Brian. This was a discussion only, no action was taken.

9.2 **Discussion/Action**  
**Consider Approval of 2022/23 First Interim Budget**  
7:20 pm

Jen Josephson stated this is the 2nd budget she has brought to the board this fiscal year. There are 4 total throughout the year. We are currently showing a deficit. It isn’t a guarantee, and until we receive these funds they won’t be included. Also the grants are spread out for future years. Based on enrollment through census day in October, our current year ADA is 335. We don’t know if the state will step in like they did last year. We have several grants in the current budget and in the works right now. There are 4 SPED aids, a Health & nutrition aid, and the 3% salary increase for all staff.

Brian Boyer moved to approve 9.2. It was seconded by Daniel Donnelly. Ayes: Brian Boyer,Daniel Donnelly, Chris Fosen, Pat Macias, Ron Pope, Debbie Travers and Erin Whitney. The vote passed unanimously 7-0.

9.3 **Discussion/Action**  
**Consider Approval of 2021/22 Audit**  
7:35 pm

Jen Josephson stated we get the audit done twice every year. Unfortunately, there was one finding this year. It was for the Board not completing the Form 700 by the due date of April 1st. To recertify this going forward Jen will now start asking for them starting every January.

Daniel Donnelly moved to approve 9.3. It was seconded by Chris Fosen. Ayes: Brian Boyer, Daniel Donnelly, Chris Fosen, Pat Macias, Ron Pope, Debbie Travers and Erin Whitney. The vote passed unanimously 7-0.

9.4 **Discussion/Action**  
**Consider Approval of Arts, Music, and Instructional Materials Block Grant Plan**  
7:50 pm
Jen Josephson stated these are one time monies. There is $238,948 in funds to be used through the 25/26 fiscal year. There is a broad use for these over the next 4 years. We recommend using this to cover the increase in retirement benefits (STRS and PERS) and to cover a portion of the salary increase to retain excellent arts and music staff.

Ron Pope moved to approve 9.4. It was seconded by Erin Whitney. Ayes: Brian Boyer, Daniel Donnelly, Chris Fosen, Pat Macias, Ron Pope, Debbie Travers and Erin Whitney. The vote passed unanimously 7-0.

9.5 Discussion/Action Consider Approval of Revised Coach Job Description and Stipend

Ken Hardy shared that the coaching stipend is $2500.

The Board would like to edit the Inspire Athletic Coach Description. The edits are for the 3rd and 4th bullet points.

Revision for the 3rd bullet point is as follows, “Ensuring that all team members and their families are informed of time and location of practices and competitions, and with the expectation that all players are on time and prepared for practice or competition.”

Revision for the 4th bullet point is as follows, “Communicating with families about their child’s progress on the team.”

Debbie Travers moved to approve 9.5 with amendments made at the meeting. It was seconded by Ron Pope. Ayes: Brian Boyer, Daniel Donnelly, Chris Fosen, Pat Macias, Ron Pope, Debbie Travers and Erin Whitney. The vote passed unanimously 7-0.

10. Announcements

Becky Brown shared that the Jan. Board meeting may be canceled due to school being out for winter break.

The Gala is Jan. 14th at 2 and 7 pm.

11. Adjournment 7:55 pm